

Date: 20/8/2014

Venue: Seminar Hall

Time: 3.30 p.m.

AGENDA:

1. Plan of Action for the academic year (2014-2015)
2. NAAC Reaccreditation - September 2014
3. Approval of AQAR 2013-2014
4. News Letter from IQAC
5. Any other matter

Resolutions/Recommendations:

- ∞ The Chairperson, Dr. P.Thirunavukkarasu, Principal, RVS CAS, welcomed all the members of IQAC.
- ∞ The Chair introduced the new external member, Prof., M.P. Baladhandapani, Vice-Principal, Dr. SNS Rajalakshmi College of Arts and Science and social activist Mr.S.M Vellingiri to the other members.
- ∞ The members appreciated the practice of circulating the minutes and plan of action among the members prior to the meeting and it was also resolved to circulate the action taken report against the plan of action. The plan of action was approved after incorporating the suggestions from the members.

- ∞ Members were informed of the schedule of the visit of NAAC peer team (from 15 to 17 September, 2014) and it was resolved to gear up in all spheres for re-accreditation by NAAC.

- ∞ After due discussion, the committee approved the AQAR for the year 2013-2014 and recommended to submit the same after carrying out the suggested modifications.

- ∞ It was also resolved to approve the IQAC- Newsletter. Prof. Baladhandapani opined that such steps will enhance the quality measures and will showcase the quality bound activities of the institution. In connection with the preceding opinion, it was also resolved to continue this practice at the end of every academic year.

Plan of Action

- 1. Re-orientation & Strengthening documentation**
- 2. Focus on Student support activities**
- 3. Student Welfare measures viz. Group Insurance**
- 4. Faculty Development programs by IQAC**
- 5. Post accreditation measures based on the recommendation by NAAC Peer Team**

INTERNAL QUALITY ASSURANCE CELL (IQAC)

1. Chairperson

Dr. P. Thirunavukkarasu Principal

2. Co-ordinator-IQAC

Mr. M.P.Ayyappa Das Head, Dept. of Biotechnology

3. Senior administrative officers

1. Dr. M. Madhusudhanan Vice Principal

2. Dr. Meera Raman Controller of Examinations

3. Dr. M. Kanagaraj Librarian

4. Mr. Gowrishankar Director, Operations

4. Teaching Staff

1. Ms. G. Jeyalakshmi Associate Prof. & HoD of CS & HM

2. Dr. S. Nirmala Director, School of Commerce (PG)
3. Dr. D.F.X. Christopher Director, School of Computer Studies (UG)
4. Dr. P. Krishnakumari Director, Computer Applications (MCA)
5. Dr. R. Tamil Selvi HOD Dept. of BCA
5. Member from the Management Representative
Dr. H. Muhamed Mubarack Secretary
6. Nominees from local society
Mr. S. M. Vellingiri Social Activist
7. Employers/Industrialists/External Experts
Mr.Lavanam Amballa
Manager - Global Campus Recruitment Operations, WIPRO
Mr. L Sanjeev Raj
General Manager, HR & Admin, Servall Engineering Works PVT Ltd,

Prof., M.P. Baladhandapani
Vice-Principal, Dr. SNS Rajalakshmi College of Arts and Science.
8. Alumni
 1. R. Dhinesh Head, Department of International Business,
Kovai Kalaimagal College of Arts and Science
 2. V. Kathiresan Asst Prof. Computer Applications (MCA)
9. Student Representative
 1. M. Raga Sudha II M.A English
 2. K. Lakshana III B.C.A
 3. Naveen Kumar Yadav III B.Com IT

